

**Regular Meeting of the Eastford Board of Selectmen
Monday, January 7, 2019 Immediately following Special Town Meeting at 7:00 PM
Eastford Town Office Building
16 Westford Road
Eastford, CT 06242**

Agenda

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1. **Call to Order**
 2. **Citizens Comments (3-minute maximum per person)**
 3. **Approval of Minutes:**
 - **Regular Meeting of the Board of Selectmen on December 3, 2018**
 - **Special Meeting of the Board of Selectmen on December 5, 2018**
 4. **New Business:**
 - A. **Presentation of the Fiscal Year 2017-2018 Municipal Audit/Darin Offerdahl of Michaud Accavallo Woodbridge & Cusano, LLC**
 - B. **Approval of Property Tax Refunds**
 - C. **Appointment of Deborah Richards as Eastford Representative to the NDDH Board for a term to expire on December 31, 2021**
 - D. **Approval of the 2013-2014 Annual Report**
 5. **Other / Old Business:**
 - A. **Municipal Flood and Erosion Control Board Member Changes**
 - B. **Update on Ivy Glenn Drainage Project**
 6. **First Selectman's Report**
 7. **Communications:**
 - A. **CCM Prescription Drug Program Report**
 8. **Add to the Agenda upon two-thirds vote of members present and voting**
 9. **Citizens Comments (3-minute maximum per person)**
 10. **Executive Session – Employee Union Discussion**
 11. **Adjournment**

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Present: Jacqueline Dubois/First Selectman, Terry Cote/Selectman, Robert Torcellini/Selectman

1. **Call to Order:**

JD called the meeting to order at 7:10 pm.
2. **Citizens Comments:**

Mary Scalise, a Real Estate Agent with Berkshire Hathaway, represents a seller at 237 Old Colony Road whose house is under contract to sell. Mary Scalise is requesting approval from the Board of Selectmen to let the seller install an underground pipe from the property directly into the catch basin at the recommendation of the Public Works Supervisor Ben Schmidt and the Inland Wetlands and Watercourses Commission to alleviate a water problem on the property. RT would like to add this item to the agenda.

Jim Trowbridge, Vice-Chair of the Library Board read a letter out loud that was written by the Chair of the Library Board, Dan Belanger at his request. The letter expressed the gratitude of the Library Board to First Selectman Jacqueline Dubois for working to resolve the water problem at the library.
3. **Approval of Minutes:**

JD/TC moved to approve the minutes of the regular Board of Selectmen meeting on December 3, 2018 and the special Board of Selectmen meeting on December 5, 2018. Unanimous
4. **New Business**
 - A. **Presentation of the Fiscal Year 2017-2018 Municipal Audit/Darin Offerdahl of Michaud Accavallo Woodbridge & Cusano, LLC:**

Darin Offerdahl, via telephone, stated that there are no deficiencies in internal control and no deficiencies in compliance.
JD/RT moved to accept the Fiscal Year 2017-2018 Municipal Audit as presented by Darin Offerdahl of MAWC. Unanimous

- B. Approval of Property Tax Refunds:**
JD/TC moved to approve the property tax refunds as submitted by the Tax Collector. Unanimous
- C. Appointment of Deborah Richards as Eastford Representative to the NDDH Board for a term to expire on December 31, 2021:**
JD/TC moved to appoint Deborah Richards as Eastford Representative to the NDDH Board for a term to expire on December 31, 2021.
Unanimous
- D. Approval of the 2013-2014 Annual Report:**
JD/TC moved to approve the 2013-2014 Annual Report. Unanimous
- 5. Other / Old Business:**
- A. Municipal Flood and Erosion Control Board Member Changes:**
Chuck Lee will not be on this board due to a conflict of interest and will be replaced by Thomas Hughes.
JD/TC moved to appoint Thomas Hughes and remove Chuck Lee on the Municipal Flood and Erosion Control Board with a term to expire on June 30, 2023. Unanimous
- B. Update on Ivy Glenn Drainage Project:**
The project is mostly complete with a few things that will be completed in early spring.
- 6. First Selectman's Report:**
- Accountant is preparing second quarter reports and 1099's. She is putting funds into interest bearing accounts.
 - Selectmen's Secretary – Pistol Permits-2 applications were requested and 4 people received temporary permits. Work continues on the annual reports.
 - Assessor is updating maps, researching deeds, pricing supplemental motor vehicle lists, processing motor vehicle ads, prorates and deletes, processing personal property declarations, working on retention projects and wrapping up revaluation hearings and final values.
 - Town Clerk – check signing must stay the way it is because the accounting manual states that 3 signatures are required.
 - Public Works – the weathervane is up.
 - JD said the infrastructure in Town is in trouble. State of CT said a couple of bridges are in need of work and have been labeled as fair. JD has requested more details from the State and has asked the Town Engineer to look at the bridges to see if there is an emergency or if there is a 5 to 10 year window.
 - Eversource is doing tree work on General Lyon and Piffershire Roads during the time that buses are trying to go through. Parents are being asked to transport their children as the buses can't get through. Dr. Donna Leake, School Superintendent added that the parents were agreeable to this as it is only for a limited time.
 - Crystal Pond Park Commission is recommending that Liz Scranton be hired at the new Day Camp Director.
The Commission had Joe Polulech conduct an informal inspection of the Trout Dam at Crystal Pond Park. Chris sent JD a letter from Joe with recommendations of some urgent concerns.
- 7. Communications:**
- A. CCM Prescription Drug Program Report**
- 8. Add to the Agenda:**
JD/ RT moved to add 237 Old Colony Road to the agenda. Unanimous
JD/RT moved to allow the Seller of 237 Old Colony Road to run a pipe into the Towns catch basin to alleviate a water problem on the property.
Unanimous

9. Citizens Comments:

Jim Trowbridge, at a MidNEROC meeting in November, discovered that it will cost the Town \$30 per ton instead of receiving \$5 per ton to get rid of it. That will impact the Town by about \$5000 per year.

Jim read a letter he wrote out loud that applauded First Selectman Jacqueline Dubois for bringing the recycling reports up to date and addressing the backlog of annual reports.

10. Executive Session – Employee Union Discussion:

RT/JD moved to go into executive session at 7:50 pm and invited Attorney Eileen Duggan to join. Unanimous

JD/RT moved to come out of executive session at 9:00 pm. Unanimous

11. Adjournment:

RT/JD moved to adjourn at 9:00 pm. Unanimous

**Respectfully submitted by: _____
Brenda A. Willis, Secretary**

**Approved, February 4, 2019: _____
First Selectman, Jacqueline Dubois**