

**Regular Meeting of the Eastford Board of Selectmen  
Monday, October 2, 2017, 7:00 PM  
Eastford Town Office Building  
16 Westford Road  
Eastford, CT 06242**

**Agenda**

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1. Call to Order
  2. Citizens Comments
  3. Approval of Minutes:
    - Regular Meeting of the Board of Selectmen on September 11, 2017
  4. Discussion: State Budget or Executive Order #58
  5. Approve Authorizing Resolution for Emergency Management Performance Grant (EMPG)
  6. Approval of Revised Engagement Letter with Town Auditor for Audit Year Ending June 30, 2017
  7. Approve Corporate Authorization Resolution with Putnam Bank for Town Credit Cards
  8. Authorize First Selectman to Sign Contract with Northeastern Connecticut Council of Governments (NECCOG) for Regional GIS Services 2017-2018
  9. Review Bids and Award Contract for Fire Company Personal Protective Equipment
  10. Appointment of Lyn Moran to the School Readiness Council
  11. Appointment of Nate Fabian as Assistant Burning Official with a Term Ending June 30, 2018
  12. Approval of Property Tax Refunds
  13. First Selectman's Report
  14. Communications
    - Woodstock Joint Park Commission Ordinance
    - Regional Tourism District Funding Status Report
    - State Police Report for August 2017
    - Tentative Teacher Contract Agreement
  15. Add to the Agenda upon two-thirds vote of members present and voting
  16. Citizens Comments
  17. Adjournment

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**Present: Arthur Brodeur/First Selectman, Terry Cote/Selectman, Robert Torcellini/Selectman**

**Also Present: The two candidates for First Selectman in the November 2017 election, Michael Schultz (Democrat) and Jacqueline Dubois (Republican).**

1. Call to Order:  
AB called the meeting to order at 7:00 pm.
2. Citizens Comments:  
None
3. Approval of Minutes:  
TC/RT moved to approve the minutes of the regular Board of Selectmen meeting on September 11, 2017. Unanimous
4. Discussion: State Budget or Executive Order #58:  
There is still no State Budget. We continue to operate under the Governor's executive order.
5. Approve Authorizing Resolution for Emergency Management Performance Grant (EMPG):  
AB/RT moved the following resolution:

**AUTHORIZING RESOLUTION OF THE  
TOWN OF EASTFORD**

**CERTIFICATION:**

*I, Melissa Vincent, the Town Clerk of the Town of Eastford, do hereby certify that the following is a true and correct copy of a resolution adopted by Eastford Board of Selectmen at its duly called and held meeting on October 2, 2017, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:*

*RESOLVED, that the Town of Eastford may enter into, with, and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and*

*FURTHER RESOLVED, that Arthur W. Brodeur, as First Selectman of the Town of Eastford, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Eastford and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents.*

*The undersigned further certifies that Arthur W. Brodeur now holds the office of First Selectman and that he/she has held that office since November 18, 2013.*

*IN WITNESS WHEREOF: The undersigned has executed this certificate the 3<sup>rd</sup> day of October 2017.*

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*Melissa M. Vincent, Town Clerk*

**S E A L**

*The Chief Executive Officer has not changed since the previous resolution was authorized on November 14, 2016*

**Unanimous**

- 6. Approval of Revised Engagement Letter with Town Auditor for Audit Year Ending June 30, 2017:**  
AB/RT moved to approve the revised Engagement Letter with Town Auditor, MAWC, for audit year ending June 30, 2017. The revision incorporated the requirement that both state and federal audits be performed this year. Unanimous
- 7. Approve Corporate Authorization Resolution with Putnam Bank for Town Credit Cards:**  
AB/TC moved to approve the Corporate Authorization Resolution with Putnam Bank for Town Credit Cards. Unanimous
- 8. Authorize First Selectman to Sign Contract with Northeastern Connecticut Council of Governments (NECCOG) for Regional GIS Services 2017-2018:**  
AB withdrew this item.
- 9. Review Bids and Award Contract for Fire Company Personal Protective Equipment:**  
TC/TR moved to award contract for fire company personal protective equipment in the amount of \$35,950.50 to Shipman's Fire Equipment Company, Inc. Unanimous

- 10. Appointment of Lyn Moran to the School Readiness Council:**  
TC/RT moved to appoint Lyn Moran to the School Readiness Council.  
Unanimous
- 11. Appointment of Nate Fabian as Assistant Burning Official with a Term Ending June 30, 2018:**  
AB/RT moved to appoint Nate Fabian as Assistant Burning Official with a term ending June 30, 2018. Unanimous
- 12. Approval of Property Tax Refunds:**  
AB/TC moved to approve the property tax refunds as submitted by the Tax Collector. Unanimous
- 13. First Selectman's Report:**
- Grants are available for crumbling foundations
  - Finance Director is stepping down on November 21, 2017
  - Board of Assessment Appeals has met and the Grand List dropped by \$129.51
  - Change on where checks are signed. Selectmen to sign in memo line and Treasurer to sign on signatory line.
  - Curve sign project is complete
- 14. Communications:**
- Woodstock Joint Park Commission Ordinance
  - Regional Tourism District Funding Status Report
  - State Police Report for August 2017
  - Tentative Teacher Contract Agreement
- 15. Add to the Agenda upon two-thirds vote of members present and voting:**  
None
- 16. Citizens Comments:**  
Jim Trowbridge thanked AB for sitting through the negotiations for Teacher Contracts.
- RT said the committee for the school roof will be meeting on the third Thursday of each month.
- Bob Willis said the phones in the Town Office Building went live on Wednesday.
- 17. Adjournment:**  
RT/TC moved to adjourn at 7:52 pm. Unanimous

Respectfully submitted by: \_\_\_\_\_  
Brenda A. Willis, Secretary

Approved, November 13, 2017: \_\_\_\_\_  
First Selectman, Arthur W. Brodeur