

**Regular Meeting of the Eastford Board of Selectmen
Monday, November 14, 2016, 7:00 PM
Eastford Town Office Building
16 Westford Road
Eastford, CT 06242**

Agenda

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1. Call to Order
 2. Citizens Comments
 3. Approval of Minutes
 - Regular Meeting of the Board of Selectmen on October 3, 2016
 - Special Meeting of the Board of Selectmen on October 26, 2016
 4. Review Proposals for a Consultant to Perform Study of HVAC and Boiler Control System Upgrades and Energy Efficiency at Eastford Elementary School
 5. Update on Town Clean Energy Efforts
 6. Update on Union Society Building
 7. Accept Resignation of Susan Yorgensen as Town-Land-Use Agent
 8. Appointment of Tom Young to the Board of Assessment Appeals to fill a vacancy created by the resignation of Robert DiQuattro
 9. Approval of Requests for Abatement or Refund of Property Taxes
 10. Set Regular 2017 Meeting Dates for Board of Selectmen
 11. Set Dates for Fiscal Year 2017-2018 LoCIP Meeting, Town Budget Hearing, and Budget Town Meeting
 12. First Selectman's Report
 13. Communications
 - Crumbling Foundations Information
 - Statewide EPPI 2016 After-Action Report
 - State Police September and October Reports
 - Notification of Change in State Police Troop D Liaison
 - OPM Notice on ICE and RPIP Programs
 - Monthly Prescription Program Report
 - Connecticut State Court Ruling
 - Agreement Regarding Real Estate Gift to the Eastford Historical Society
 - Town Per Capita Spending Data
 14. Add to the Agenda upon two-thirds vote of members present and voting
 15. Citizens Comments
 16. Adjournment

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Present: Arthur Brodeur/First Selectman, Terry Cote/Selectman, Robert Torcellini/Selectman

1. Call to Order:
AB called the meeting to order at 7:00 pm.
2. Citizens Comments:
Bob Willis commented that it was nice to see that Eastford had an 80% voter turnout on Election Day.
3. Approval of Minutes:
 - Regular Meeting of the Board of Selectmen on October 3, 2016
 - Special Meeting of the Board of Selectmen on October 26, 2016TC/RT moved to approve the minutes of the regular Board of Selectmen meeting on October 3, 2016 and the special meeting on October 26, 2016.
Unanimous

4. **Review Proposals for a Consultant to Perform Study of HVAC and Boiler Control System Upgrades and Energy Efficiency at Eastford Elementary School:**
AB explained that the Board of Education advertised a Request for Proposal (RFP) with a response from four consulting firms. The RFP set forth a list of energy priorities asking how many of them could, or should be undertaken. A final decision is pending further due diligence by the Board of Education.
5. **Update on Town Clean Energy Efforts:**
Co-Chair of the Clean Energy Task Force Georgianne Copley updated the Board of Selectmen on the 3 workshops for Solarize CT that have taken place (2 workshops in Eastford and 1 workshop in Willington). Thus far 4 contracts have been signed in Willington and 2 contracts have been signed in Eastford.
6. **Update on Union Society Building:**
AB sent a letter to Secretary Ben Barnes at the Office of Policy and Management requesting a change in scope for the \$100,000 STEAP Grant from an addition on the Union Society Building to renovation.
7. **Accept Resignation of Susan Yorgensen as Town-Land-Use Agent:**
RT/TC moved to accept, with regret and thanks for many years of service to the Town, the resignation of Susan Yorgensen as Town-Land-Use Agent. Unanimous
8. **Appointment of Tom Young to the Board of Assessment Appeals to fill a vacancy created by the resignation of Robert DiQuattro:**
AB/TC moved to appoint Tom Young to the Board of Assessment Appeals to fill a vacancy created by the resignation of Robert DiQuattro. Unanimous
9. **Approval of Requests for Abatement or Refund of Property Taxes:**
TC/RT moved to approve the request for abatement or refund of property taxes as submitted by the Tax Collector. Unanimous
10. **Set Regular 2017 Meeting Dates for Board of Selectmen:**
AB/RT moved to approve the following 2017 Board of Selectmen meeting dates:

REGULAR MEETING DATES - BOARD OF SELECTMEN 2017

T.O.B. 7:00 pm

JANUARY 9th (SECOND MONDAY)
FEBRUARY 6th
MARCH 6th
APRIL 3rd
MAY 1st
JUNE 5th
JULY 10th (SECOND MONDAY)
AUGUST 7th
SEPTEMBER 11th (SECOND MONDAY)
OCTOBER 2nd
NOVEMBER 13th (SECOND MONDAY)
DECEMBER 4th

Unanimous

11. **Set Dates for Fiscal Year 2017-2018 LoCIP Meeting, Town Budget Hearing, and Budget Town Meeting:**

AB/TC moved to set the following dates:

LoCIP Meeting	February 4, 2017
Town Budget Hearing	May 8, 2017
Town Budget Meeting	May 22, 2017

Unanimous

12. First Selectman's Report:

- Nahaco Farms – IWWC lifted the cease & desist on the existing building side. CO's can be issued.
- Yale Myers Forest – rebuilding the buildings that burned. They are also building a research and training facility on French Road.
- Audit is coming to a close. There will be an audit review on 11/30 and the audit presentation will be at the December 5 Board of Selectmen meeting.
- Summary of legal positions for the Auditors
- AB working on Purchasing Policy draft
- AB working on a draft for Disaster & Recovery Management ordinance
- OSHA update
- Update on bridge on Mill Bridge Road

13. Communications:

- Crumbling Foundations Information
- Statewide EPPI 2016 After-Action Report
- State Police September and October Reports
- Notification of Change in State Police Troop D Liaison
- OPM Notice on ICE and RPIP Programs
- Monthly Prescription Program Report
- Connecticut State Court Ruling
- Agreement Regarding Real Estate Gift to the Eastford Historical Society
- Town Per Capita Spending Data

14. Add to the Agenda:

AB/TC moved to add:

- A. Resolution that authorized the First Selectmen to enter into, with, and deliver any and all documents, on behalf of the Town of Eastford, to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security.
Unanimous

14A. AB/RT moved the following resolution:

*AUTHORIZING RESOLUTION OF THE
TOWN OF EASTFORD*

CERTIFICATION:

I, Melissa Vincent, the Town Clerk of the Town of Eastford, do hereby certify that the following is a true and correct copy of a resolution adopted by Eastford Board of Selectmen at its duly called and held meeting on November 14, 2016, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Town of Eastford may enter into, with, and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Arthur W. Brodeur, as First Selectman of the Town of Eastford, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Eastford and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Arthur W. Brodeur now holds the office of First Selectman and that he/she has held that office since November 18, 2013.

IN WITNESS WHEREOF: *The undersigned has executed this certificate the 15th day of November 2016.*

Melissa M. Vincent, Town Clerk

S E A L

Unanimous

15. Citizens Comments:
None

16. Adjournment:
RT/TC moved to adjourn at 8:21 pm.

Respectfully submitted by: _____
Brenda A. Willis, Secretary

Approved, December 5, 2016: _____
First Selectman, Arthur W. Brodeur