

**Regular Meeting of the Eastford Board of Selectmen  
Monday, December 4, 2017, 7:00 PM  
Eastford Town Office Building  
16 Westford Road  
Eastford, CT 06242**

**Agenda**

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1. Call to Order
  2. Citizens Comments
  3. Presentation of the Fiscal Year 2016-2017 Municipal Audit/Darin Offerdahl of Michaud Accavallo Woodbridge & Cusano, LLC
  4. Approval of Minutes:
    - Regular Meeting of the Board of Selectmen on November 13, 2017
  5. Approval of Property Tax Refunds as submitted by the Tax Collector
  6. Approval of Farm Abatement Applications as Submitted by the Town Assessor
  7. Discussion/Update on EES Gymnasium Roof Replacement Project
  8. First Selectman's Report
  9. Add to the Agenda upon two-thirds vote of members present and voting
  10. Citizens Comments
  11. Adjournment

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**Present: Jacqueline Dubois/First Selectman, Terry Cote/Selectman, Robert Torcellini/Selectman**

**Also Present: Darin Offerdahl/Michaud Accavallo Woodbridge & Cusano, LLC, Linda Loretz/School Superintendent, Christine Hustus/Board of Education Chair, Mary Lavallee/Assessor**

1. Call to Order:  
JD called the meeting to order at 7:01 pm.
2. Citizens Comments:  
None
3. Presentation of the Fiscal Year 2016-2017 Municipal Audit/Darin Offerdahl of Michaud Accavallo Woodbridge & Cusano, LLC:  
Mr. Offerdahl reported that there are no material weaknesses or significant deficiencies to report. An adjustment needs to be made by the accounting department for the Board of Selectmen can approve the 2016-2017 fiscal year audit.
4. Approval of Minutes:  
JD/RT moved to approve the minutes of the regular Board of Selectmen meeting on November 13, 2017. Unanimous
5. Approval of Property Tax Refunds as submitted by the Tax Collector:  
JD/TC moved to approve the property tax refunds as submitted by the Tax Collector. Unanimous
6. Approval of Farm Abatement Applications as Submitted by the Town Assessor:  
TC/RT moved to approve the farm abatement applications for John & Joan Buell, Kenneth & Suzanne Buell, Dan & Heather Driscoll, Gregory & Tammy Goodwin, and Jeffrey & Jonathan Sandness. Unanimous  
  
TC/JD moved to approve the farm abatement application for Bigelow Brook Farm, LLC. RT recused himself. Motion Carries
7. Discussion/Update on EES Gymnasium Roof Replacement Project:  
RT updated the Board and spoke as the Chair of the EES Gymnasium Roof Replacement Committee. Their goal is to have the roof support solar panels.

**They sent out an invitation to bid on solar. 2 bids were received by the committee. They will select the low bidder. The architectural plans for the roof need to be approved by the State DAS. Once approved, the invitation to bid on the roof will go out most likely in January.**

**8. First Selectman's Report:**

- **Reported to the Board her intention of building an office in the lower level of the Town Office Building to be used by the Building Official and the Inland Wetlands and Watercourses Commission and Planning Recording Secretary. The First Selectman will be using the office they will be moving out of on the main level of the Town Office Building.**

**10. Add to the Agenda upon two-thirds vote of members present and voting:  
None**

**11. Citizens Comments:**

**Jim Trowbridge welcomed First Selectman Jacqueline Dubois and wished success to the Board over the next couple of years.**

**12. Adjournment:**

**RT/TC moved to adjourn at 7:24 pm. Unanimous**

**Respectfully submitted by: \_\_\_\_\_  
Brenda A. Willis, Secretary**

**Approved, January 8, 2018: \_\_\_\_\_  
First Selectman, Jacqueline Dubois**