

## Crystal Pond Park

### Special Meeting Minutes, April 2, 2019

Eastford Town Hall, 5:30pm

Submitted by: Chairman, Chris Mayhew

Members present: Mayhew, Trowbridge, Torgeson, Lee, Barlow, Bradley, Mullen, Oleszewski

1. Called to order: 5:33pm
2. Citizens participation: none
3. Financial report: Read and accepted: Motion Mullen, 2<sup>nd</sup> Lee, passed unanimously
4. Approval of minutes from March meeting: Motion Mullen, 2<sup>nd</sup> Lee passed unanimously
5. Maintenance and management:
  - A. Water start up procedure has been accomplished with a scheduled water test to take place within the next couple of weeks. Trowbridge will communicate with testing company.
  - B. Trowbridge will contact at least three certified foresters to present quote to have ash and possibly red oak marked for a harvest. Yale is unable to accomplish this task as previously mentioned.
  - C. Mayhew presented two options for reconfiguring CT path. Mayhew will contact ECC to set up time to walk area for intended changes.
  - D. Volunteer day projects finalized, Barlow presented flyer to distribute around towns. Mayhew will also complete an article and send flyer to local papers for advertising event. Mayhew will also solicit local masonic lodge to once again fund the food that will be provided. Commission approved spending \$300.00 for materials needed on volunteer day. Motion Rick, 2<sup>nd</sup> Barlow, passed unanimously.
  - E. The power to upper and lower camp areas has been turned on with success.
  - F. Trout pond dam inspection: Commission approved spending \$1000 to pay Mr. Polulech to complete state required trout pond Dam inspection. Mayhew will send copy of state letter to Mr. Polulech and will also set up mutual time where commission members could attend inspection process. Mayhew will notify both towns regarding this approval.
  - G. Rental update: RTC of Eastford has sent in required paperwork to secure September 21 for their annual dinner. Mayhew also met with a young couple recently who are interested in renting dining hall for wedding in August.
6. Chairman's topics:
  - A. May 11<sup>th</sup> is town wide Eastford event including garden tours, plant sales, and greenhouse tours. Commission has approved use of the open pavilion on this date and power would be turned on per request only.
  - B. Day camp update: Barlow has been working with new director Liz Scranton updating website with important information. Barlow mentioned numbers were down and commission discussed ideas to increase numbers, such as sending out application forms again, making posters for schools or advertising in local papers. Mayhew will contact Scranton to discuss this further.
7. Motion to adjourn: Motion Mullen, 2<sup>nd</sup> Trowbridge, passed unanimously at 6:45pm