

Eastford's Readiness Council
Date: January 9, 2017
Eastford Elementary School
Unapproved Minutes

Members Present: Christine Kopplin, Catherine DePercio, Heather Tamsin, Jen Barlow, Jacki Budd, Jenn Norman, Michelle Bibeault,

Members Absent: Linda Loretz, Janelle Marengo, Terry Cote, Robin Bibeault, Susan Shead, Ashlyn Ellsworth,

Public: none

1. **Audience of Citizens-** none
2. **Review Proposed Agenda-** Accepted
3. **Review Minutes from December–** The “Council” should be capitalized throughout the minutes. Parentheses added after “in” under diapering procedure. Under 6.2 and 8 by-laws should be hyphenated. Accepted with changes.
4. **Update on the Program-** Our total enrollment is now 17, which gives us a full program. The Friendship Fun activity is scheduled for tomorrow. There are 5 outside families that have decided to join the class. On March 22 there is a Positive Parenting seminar. All staff has renewed their CPR certification and has several PD days scheduled for the upcoming months. At the Robotics assembly last Friday the kids loved all that it offered. The dental and vision screening coming up. Mrs. Kopplin asked the Council if they had any outreach ideas for the Readiness program. Mrs. Barlow brought up that it might be good to have the Readiness Program and alumni march in the Memorial Day parade and hand out the new brochures.
5. **Program Report-** As of now we are planning on applying for the same amount of slots in the grant this year because we only have 1 slot open for the next year. We only received 5 responses to the Needs Assessment Survey. Among those responses there were no new families. The Positive Parenting seminar is open to the public and other towns. We still need some childcare for that evening for watching the children under 3 years. There will be pizza offered for the families of the current Readiness program.
6. **Old Business-**
 - 6.1 **2nd Reading of the Toileting policy:** Tabled until next month.
 - 6.2 **By-laws:** Tabled until we have Quorum.
7. **Budget Report-** The Budget Report was shared with the council.
8. **New Business-**

8.1 Review of Needs Assessment: Mrs. Tamsin had shared the results earlier and asked if there were any more comments or suggestions. Mrs. Norman brought up that there is nowhere on the registration where you specify if you want full or partial day. The registration form is a school registration so that is where the confusion is. We will look into a solution for the problem even if it means attaching a small piece of paper to all preschool registrations where the family makes this specification.

8.2 Flowchart- The flowchart was reviewed as we are almost full next year and may have to implement it this year. It was accepted as is.

9. **Citizen's Participation-** none

10. **Items For Next Meeting (March 6th)-**