

**Eastford's Readiness Council**  
**Date: May 1, 2017**  
**Eastford Elementary School**  
**Unapproved Minutes**

**Members Present:** Christine Kopplin, Catherine DePercio, Heather Tamsin, Jen Barlow, Jenn Norman, Terry Cote, Ashlyn Ellsworth, Jacki Budd, Michelle Bibeault, Robin Bibeault,

**Members Absent:** Linda Loretz, Janelle Marengo, Susan Shead,

**Public:** none

1. **Audience of Citizens-** none
2. **Review Proposed Agenda-** Family surveys will be postponed till the June meeting.
3. **Review Minutes from April-** Council should be capitalized in #7
4. **Update on the Program-** Couple weeks ago the preschool class had a visit to the Eastford Public Library. Last week the class enjoyed an assembly called Science of Sound. The Magic and Books activity was well attended by many families. This afternoon the whole school attended the May Pole presentation. Tomorrow they are scheduled to see a play about Biscuit the dog. Wednesday there is a nature walk planned with Kindergarten. The month of May brings along other transition activities for those moving up from Preschool. Over the next month and half there is another library trip, school concerts, and trips to Bakerwoods and Southwick Zoo planned.
5. **Program Report-** The Readiness Program is full again. The school has received a request from a family for next year so potentially the program is already full for next year. Mrs. Lowney is organizing a book trade in the library for the next month where children can bring in a gently used book and trade for a different or new book. The local RFP's will be reviewed tonight.
6. **Old Business-**

**6.1 Final Reading of the Rest Time and Supervision Policies:** The policies were accepted with the following changes.  
Rest Time: A period will be added to the last sentence of the document.  
Supervision: The bullets from the first paragraph will be removed. The first sentence will not be in bold and will read: "Teaching staff adhere to NAEYC program standards and supervision criteria primarily by sight by positioning themselves to see as many children as possible. Supervision for short intervals by sound is permissible..." Under Outside Recess the word indoors will be removed from the last sentence.
7. **Budget Report-** The Budget Report was shared with the Council.
8. **New Business-**

**8.1 1<sup>st</sup> Reading of the Serving Children with Disabilities and Family Involvement Policies –**

Serving Children with Disabilities: The 2<sup>nd</sup> sentence in the 2<sup>nd</sup> paragraph will be removed. The 3<sup>rd</sup> sentence in that same paragraph will be moved to the end of the 1<sup>st</sup> paragraph. In the 6<sup>th</sup> sentence of the 2<sup>nd</sup> paragraph “ongoing” will be one word. The next sentence will read: “Children with disabilities transitioning to Kindergarten...”

**8.2 Scoring of the Local RFPs-** The Council reviewed the submitted RFPs and scored and selected the Eastford Readiness Initiative for the community grant.

9. **Citizen’s Participation-** none

10. **Items For Next Meeting (June 5<sup>th</sup>)** Review the Family and Staff survey results. Create or approve goals for the upcoming school year. Discuss Heritage Day.