

Eastford's Readiness Council
Date: June 6, 2016
Eastford Elementary School
Unapproved Minutes

Members Present: Heather Tamsin, Jen Barlow, Christine Kopplin, Janelle Marengo, Jacki Budd, Michelle Bibeault, Terry Cote, Catherine DePercio

Members Absent: Linda Loretz, Jenn Norman, Ashlyn Ellsworth, Susan Shead, Robin Bibeault,

Public: none

1. **Audience of Citizens-** none
2. **Review Proposed Agenda-** Accepted
3. **Review Minutes from May–** #5 should say “Shared PD day was beneficial from the districts point of view”. #2,#7 and #8 capitalize Council. #10 Self-Assessment Family Survey and Teaching Staff Survey, should all be correctly named and capitalized.
4. **Update on the Program-** Over the past month the Pre-schoolers were able to perform in the Spring concert. They also enjoyed a trip in conjunction with the Kindergarten class to the Lutz Children’s Museum in Manchester. The Pre-school orientation was very well attended. Last week the class had their last visit to the Eastford Public Library. The annual trip to Bakerwoods is next week with upcoming preschool students and their families. They will also be participating in a nature walk. Mrs. Bibeault will do a transition activity with the upcoming Kindergarteners during lunch. This will be the first time they will have lunch in the gym.
5. **Program Report-** The grant was submitted and received on time. It was decided to apply for 17 instead of 18. Right now registration looks like it will be full. The program was visited by NECONN for the final monitoring of the year. All feed back was extremely positive.
6. **Old Business-**
 - 6.1 **Outreach-** Cards and books were mailed to families who had a baby during the past school year. We will finalize the brochure at the beginning of next year. It was also suggested that we have a gift/letter that will go out to families with a 2 year old to introduce them to the program. July 16th Experience Eastford we will have a table where we will give out helium balloons and books. We will also have a sign up sheet for people to get on a contact list. People giving contact information and checking off the information they want to receive from the program will be given the free book.
 - 6.2- **Update on grant and registration-** This was covered during the program report.
 - 6.3- 2nd **Reading of Goal and Objectives-** Accepted

7. **Budget Report-** The Budget Report was shared with the council. Dash and Dot robot will possibly be purchased with remaining funds pending Jason's approval.

8. **New Business-**

8.1 The first reading of By-Laws: Suggestions for changes: Terri suggested we create an ad hoc committee to compare the state policies to our bylaws. Terri, Christine, Heather and Jen will be on that committee.

8.2 Review last year goals and set next years:

The Council reviewed the goals and felt we completed the items that could be completed. However, there are a few goals that will remain as they are continual goals. Suggestions for goals for the upcoming year will typed up and shared with the Council at the next meeting

9. **Citizen's Participation-** none

10. **Items For Next Meeting (August 1, 2016)-** Brochure