

THESE MINUTES HAVE NOT YET BEEN READ  
OR APPROVED BY THE COMMISSION

**EASTFORD TOWN PLANNING COMMISSION  
TUESDAY, SEPTEMBER 9, 2014-7PM  
TOWN OFFICE BUILDING**

**REGULAR MEETING**

**Members Present:** Effie Vinal, Chair; Chuck Lee, Vice-Chair; Rob Torcellini, Mary Scalise, Denis Day

**Absent:** Craig Whitehouse, Howard Budd

**Also Present:** Susan Yorgensen, Town Planner; Susan Welshman, Recording Secretary

The Meeting was called to order by Effie Vinal at: 7:02

New Business: John Filchak of the Northeast Connecticut Council of Governments (NECOG) attended the meeting to discuss the update procedure for the Town of Eastford Plan of Conservation and Development (POCD). He presented the Commission with a five step plan for the updating process. These topics include preparing to plan, kickoff meeting, review current plan, update data; identify issues, goal, objectives, actions, public hearing and adoption. Mr. Filchak also submitted to the Commission a document entitled Town POCD Elements which included excerpts of the State of Connecticut Statute 8-23 CGS pertaining to town planning. Mr. Filchak and the Commission agreed that it is positive that there is a base plan in place and that a POCD will not have to be attempted from scratch. It was stated that the process of updating the Plan of Conservation and Development should take approximately one year. Mr. Art Brodeur, First Selectman, attended this meeting and initiated the conversation pertaining to forming a committee to address this update process. Mr. Filchak recommended that two or three members of the Planning Commission as well as members of the Town's other various commissions should also be represented on the POCD Committee. Also recommended was the need for a kick off meeting in which the public could be made aware of the POCD update and its importance to the Town's future. At this time, Effie Vinal, Chuck Lee and Mary Scalise have volunteered to be on the update committee with Art Brodeur, First Selectman, volunteering to represent the Hall's Pond area of town. Submitting an article in local newspapers to increase public awareness and interest was also discussed and agreed upon by all present. Mr. Filchak stated that he would begin the process of updating maps and data with current information. The Planning Commission thanked Mr. Filchak for his time and attendance.

Old Business: None

Planner's Report: Susan Yorgensen, Town Planner, submitted the following activities:

Sign Offs:

- Barn for Glen Barlow at 124 Old Colony Road
- In-law addition for Harakaly at 128 Hartford Turnpike

Chairman's Report: None

Minutes of the Previous Month's Meeting: **MOTION (Lee/Torcellini) to approve the minutes of the July 8, 2014 Planning Commission Regular Meeting. MOTION CARRIED.**

Communications:

- Connecticut Conference of Municipalities (CCM) Annual Convention 2014
- Connecticut Federation of Planning and Zoning Agencies Quarterly Newsletter, Summer 2014
- Eastern Connecticut Association of Realtors, Inc., On Common Ground Magazine, Winter 2014 & Summer 2014.
- The Citizens National Bank economic development letter.
- State of Connecticut Department of Transportation: Letter regarding site line demonstration for 6 & 8 Pomfret Road, Eastford, CT.

Approval of Bills: **MOTION (Day/Torcellini) to approve time sheets submitted by Susan Yorgensen and Susan Welshman. MOTION CARRIED.**

Committee Reports: The Inland Wetlands and Watercourses Commission had no activity to report.

Adjournment: **MOTION to Adjourn (Lee/Torcellini) at 7:45 pm.**

Respectfully Submitted,

Susan Welshman  
Recording Secretary

Approved: \_\_\_\_\_

