

**Regular Meeting of the Eastford Board of Selectmen  
Monday June 9, 2014, 7:00 PM  
Eastford Town Office Building  
16 Westford Road  
Eastford, CT 06242**

**Agenda**

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1. Call to Order
  2. Citizens Comments
  3. Approval of Minutes
    - Regular meeting of the Board of Selectmen on May 5, 2014
    - Special meeting of the Board of Selectmen on May 21, 2014
  4. Clean Energy Briefing
  5. Fire Truck Lease Purchase and Bidding
  6. Appointments to Commissions, Boards, and Committees
  7. Chip Sealing Project(s) Approval
  8. Roadside Mowing Bid
  9. Property Tax Refunds
  10. Transfer of Uncollectible Uncollected Property Taxes to Suspense Tax Book
  11. Reconsideration of Goodwin Farm Abatement Application
  12. Master Municipal Agreement for Rights of Way Projects Resolution
  13. Appointment of Heather Tamsin to School Readiness Council
  14. Transfer Station Sticker Policy
  15. Long-Term Financial Planning Group
  16. First Selectman's Report
  17. Communications
    - CT Discount Card Report
    - 2012 Grand List
    - Telecommunications Facility Modification
  18. Add to the Agenda upon two-thirds vote of members present and voting
  19. Citizens Comments
  20. Adjournment

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**Present: Arthur Brodeur/First Selectman, Terry Cote/Selectman, Robert Torcellini/Selectman**

**Also Present: Gordon Spink/Fire Chief, Carl Safstrom/Sales Manager at C & S Specialty, Inc., Kenneth Anderson/Clean Energy**

**Call to Order:**  
**AB called the meeting to order at 7:00 pm.**

**Citizens Comments:**  
**None.**

**Approval of Minutes:**  
**RT/TC moved to approve the minutes of the regular Board of Selectmen meeting on May 5, 2014 and the special Board of Selectmen meeting on May 21, 2014.**  
**Unanimous.**

**Clean Energy Briefing:**  
**Ken Andersen informed the Board of Selectmen that he has contacted the Clean Energy Finance and Investment Authority to begin a relationship with us. He asked them for a briefing on the State C-PACE program which is the Connecticut Property Assessed Clean Energy Program.**

**Ken would like to set up a presentation by a representative from the program for the next BOS meeting with hopes of attendance from businesses in town.**  
**AB/TC moved to adopt the mission statement and duties of the Eastford Clean Energy Working Group as defined by the group and presented to the Board of Selectmen for adoption. Unanimous.**

## ***Mission Statement and Duties***

### ***Eastford Clean Energy Working Group***

*There shall be a committee of interested volunteers know as the town's Clean Energy Working Group or informally, as Eastford Green Team, which is sanctioned by the Eastford Board of Selectmen and serve as advisory to them.*

### ***Objectives***

*To advocate for clean, renewable energy in municipal construction, operations and practices.*

*To reduce energy consumption, its costs and therefore acquire savings for the town's families, businesses, school and municipal government.*

*To gain greater energy independence.*

*To boost the local economy with new sources of business income and job creation.*

*To improve the safety, security and resilience of our town's future.*

*To encourage the creative participation of all residents in an innovative transition.*

### ***Duties***

*It shall be the duty of Eastford's Clean Energy Working Group to*

*Promote education and advocacy of diverse energy resources.*

*Identify, study and disseminate information to raise awareness about energy conservation and efficiency.*

*Advocate for the development and adoption of clean, renewable energy.*

### ***Recommend Policy and Planning***

*Develop and recommend energy efficiency policy for the consideration and adoption by town leaders and our citizens.*

*More specifically, to examine the most desirable and appropriate energy projects and practices that are suitable for our town.*

*Explore and pursue external funding opportunities. Leverage our local efforts by adopting policies such as the CT Property Assessed Clean Energy (C-PACE) and acquiring the Connecticut Clean Energy Communities Designation.*

*Develop an action plan for the town with recommendations for its funding and implementation.*

### **Fire Truck Lease Purchase and Bidding:**

**AB/RT moved that the Board of Selectmen authorize participation in the fire truck bidding process via the use of the HGAC Buy interlocal contract process.**

**Appointments to Commissions, Boards, and Committees:**

- **Planning Commission**  
TC/AB moved to reappoint Robert Torcellini and Charles Lee to the Planning Commission for a 5 year term to expire on June 30 2019. RT recused himself from voting. Motion passed.
- **Inland Wetlands and Watercourses Commission**  
TC/RT moved to reappoint Thomas DeJohn, Denis Day, and Susan Welshman to the Inland Wetlands and Watercourses Commission for a 3 year term to expire on June 30, 2017. Unanimous.
- **Conservation & Historic Preservation Commission**  
TC/AB moved to reappoint Thomas DeJohn and Steve Broderick to the Conservation & Historic Preservation Commission for a 3 year term to expire on June 30, 2017. Unanimous.
- **Camp Nahaco Park Commission**  
TC/RT moved to reappoint Mary Ellen Ellsworth and Charles Lee to the Camp Nahaco Park Commission for a 2 year term to expire on June 30, 2016. Unanimous.
- **Recreation Commission**  
TC/RT moved to accept the resignations of Catie Botting, Jennifer Owens, and Stephanie Bulan from the Recreation Commission and to appoint Lori Calabrese to the Recreation Commission for a 3 year term to expire on June 30, 2017. Unanimous.
- **School Readiness Council**  
TC/AB moved to accept the resignation of Sharon Ternowchek from the School Readiness Council and to appoint the incoming Principal Heather Tamsin to the Readiness Council. Unanimous.
- **Agriculture Committee**  
RT/AB moved to reappoint John Lorusso, Linda Dos Santos, and Terry Cote to the Agriculture Committee for a 2 year term to expire on June 30, 2016. TC recused herself from voting. Motion Passed.
- **Transfer Station Committee**  
RT/AB moved to reappoint James Trowbridge, John Paquin, Terry Cote, Bud Dumas, and Helen Hollingsworth to the Transfer Station Committee. TC recused herself from voting. Motion passed.
- **Union Society Building Committee**  
TC/RT moved to reappoint Mary Ellen Ellsworth Carol Davidge, Mark Sheldon, Betsy DiQuattro, Ed Windecker, and Tom Dejohn to the Union Society Building Committee. Unanimous.
- TC/RT moved to reappoint Deb Richards as Emergency Management Director, Jim Trowbridge as MidNEROC Representative, Jennifer Willich as Veterans Liaison, Steve and Karen Broderick as Food Pantry Coordinators, Nicholas Kepple as Town Counsel, Dagmar Noll as Town Historian, and Richard Whitehouse as Fire Marshal. Unanimous.

**Chip Sealing Project(s) Approval:**

AB/RT moved to accept the chip seal prices of Gorman Group for three chip sealing projects; Sprague Hill Road., General Lyon Road., and a section of Crystal Pond Road. Unanimous.

**Roadside Mowing Bid:**

AB/TC moved to accept the roadside mowing bid from Fred Coombs of \$4500 for the 2014-2015 fiscal year. Unanimous.

**Property Tax Refunds:**

**AB/TC moved to accept the property tax refunds as submitted by the Tax Collector. Unanimous.**

**Transfer of Uncollectible Uncollected Property Taxes to the Suspense Tax Book:**

**AB/RT moved the transfer of uncollectible uncollected property taxes to the suspense tax book as submitted by the Tax Collector. Unanimous.**

**Reconsideration of Goodwin Farm Abatement Application:**

**TC/RT moved to approve the Farm Abatement Application for Gregory and Tammy Goodwin. Unanimous.**

**Master Municipal Agreement for Rights of Way Projects Resolution:**

**TC/RT moved to authorize the First Selectman to sign the Master Municipal Agreement for Rights of Way Projects. Unanimous.**

**Appointment of Heather Tamsin to School Readiness Council:**

**Appointment was made on item 6.**

**Transfer Station Sticker Policy:**

**AB/RT moved, at the recommendation of the Transfer Station Committee, that it be Board of Selectmen Policy that purchased transfer station stickers must be affixed in the lower left hand corner of the vehicle's windshield. Unanimous.**

**Long-Term Financial Planning Group:**

**AB/RT moved to approve appointment of a Long-Term Financial Planning Group to consist of Terry Cote, Thomas Latham and Sherrie Allen to develop documents and a strategy for long-term financial planning and to report to the First Selectman and the Board of Selectmen on a regular basis. TC recused herself from voting. Motion passed.**

**First Selectman's Report:**

- **There is a meeting on June 13 regarding Regional YMCA**
- **Bidding will begin for Tree Cutting**
- **East side drainage project at EES will begin on June 23.**
- **AB signed Memorandum of Understanding establishing the Regional Probate Court in their new location of Putnam.**
- **Paving has started on John Perry Road. Church Road is next.**

**Communications:**

- **CT Discount Card Report**
- **2012 Grand List**
- **Telecommunications Facility Modification**

**Add to the Agenda:**

**AB/TC moved to add I.T. Update. Unanimous.**

**I.T. Update:**

**AB gave an update on the install completion of the Town's new server and computers.**

**Citizens Comments:**

**Jim Trowbridge expressed the importance of completing quarterly recycling reports on time.**

**Tom Latham asked what the process will be for selling transfer station stickers this year. AB said they will be sold at the transfer station for 2 weeks in July and he is in discussion as to the process of sales within the Town Office Building.**

**Adjournment:**  
TC/RT moved to adjourn at 8:08 pm. Unanimous.

Respectfully submitted by: \_\_\_\_\_  
**Brenda A. Willis, Secretary**

Approved, July 7, 2014 \_\_\_\_\_  
**First Selectman, Arthur W. Brodeur**