

**Eastford Readiness Council
Agenda**

Date: December 7, 2015

Time: 6:00 PM

Place: Eastford Elementary School

- 1. Citizen's Participation**
- 2. Review Proposed Agenda**
- 3. Review Minutes from the November 2nd meeting.**
- 4. Update on the Program- Christine Kopplin**
- 5. Program Report and Status Update- Heather Tamsin, Jennifer Barlow**
- 6. Old Business**
 - 6.1 Discussion on outreach**
 - 6.2 Review the New flowchart for acceptance**
 - 6.3 Second Reading of Staff and Volunteer Orientation Policy**
- 7. Budget Report- Jennifer Barlow**
- 8. New Business**
 - 8.1 Review Program Administration Policy and Field Trip Protocol.**
 - 8.2 Review the Needs Assessment Survey to be distributed over the break**
- 9. Citizen's Participation**
- 10. Items for the next meeting (December 7, 2015)**