

Eastford's Readiness Council
Date: April 6, 2015
Eastford Elementary School
Unapproved Minutes

Members Present: Heather Tamsin, Ashlyn Ellsworth, Terry Cote, Jen Barlow, Janelle Marengo, Christine Kopplin, Jacki Budd, Susan Shead, Michelle Bibeault,

Members Absent: Linda Loretz, Robin Bibeault, Catherine DePercio,

Public:

1. **Audience of Citizens-** none
2. **Review Proposed Agenda-** Moving the 1st reading of 8.1 to end of the agenda as other items are more time sensitive.
3. **Review Minutes from March 2, 2015 Meeting-** The minutes were accepted as written.
4. **Update on the Program-** Mrs Kopplin reported that over the last month the staff has attended several different conferences including one on the ELDS. Kindergarten transition is happening over the next few months. The Preschoolers were finally able to make their trip to the library. Parent conferences will be held this week. The Family Survey and nutritional survey will be given to parents at the conferences for them to fill out. Mrs. Barlow will sit out side rooms to catch parents before or after. Mrs. Kopplin posed a question to the council if she should still host an orientation day for upcoming preschoolers? Kindergarten is not having one. It was brought up that the trip to Bakerwoods involves this year's class and next years so maybe she could tag the orientation on to that to prevent another evening out.
5. **Program Report-** Mrs. Tamsin reported that we addressed everything that EASTCONN wanted us to do from the monitoring results. Mrs. Kopplin has updated many of the concerns from EASTCONN on her LEP's. The next monitoring visit is scheduled for over April break. Mrs. Tamsin called all families that requested partial day to see if any were willing to switch to full day. The enrollment currently stands as 13 full day 4 part day. With the grant application we are requesting form 14 full day and 4 partial so we really only have one more full day slot.
6. **Old Business-**
 - 6.1 **Family involvement and Classroom safety policies—**
The updated policies were accepted with the changes presented.
7. **Budget Report-** Balance of the Readiness Fees was \$-1676.09 and Balance of the Readiness Grant was \$9411.30 at the end of March.

8.New Business-

8.1 **Nutrition Survey:** Mrs. Tamsin presented a nutrition survey that EASTCONN has suggested we have in every student's file. Ms. Cote noted one typo on #6 "our" should be "your". In the future it will be part of the registration packet. The survey was accepted by the council.

8.2 Local Grant Readings:

Local Quality Enhancement Grants: Eastford Readiness Initiative asks for the full amount. Currently this is the only applicant for the local QE.

Local RFP: Eastford Readiness Initiative has applied for 14 School day positions and 4 partial day. The review committee reviewed the grant and scored it. A note was made by Ms. Cote to add information about teacher development to the handbook under the overview or the staff page.

8.3 **First Reading of Language Acquisition Policy:** The following suggestions were made to the policy: Drop names from bottom of the page. ELL (English Language Learners) In the 2nd Paragraph drop last 4 words. Drop commas in last sentence.

First Reading of Indoor Environmental Safety Policy: The following suggestions were made to the policy: In the 2nd Paragraph add "Green cleaning" detergent.

9.Citizen's Participation- none

10. **Items For Next Meeting (May 4, 2015)-** Approve Language Acquisition and Indoor Environmental Safety Policies.