

Eastford's Readiness Council
Date: September 14, 2015
Eastford Elementary School
Unapproved Minutes

Members Present: Heather Tamsin, Terry Cote, Jen Barlow, Jacki Budd, Catherine DePercio
Christine Kopplin, Ashlyn Ellsworth, Janelle Marengo, Susan Shead, Michelle Bibeault,

Members Absent: Linda Loretz, Robin Bibeault,

Public: Jen Norman

1. **Audience of Citizens-** none
2. **Review Proposed Agenda-** none
3. **Review Minutes from June 1, 2015 and August 19 Meeting-** the minutes were accepted with the following changes:
 - to expand on "we're in pretty good shape" and say "Through out the year the program has been making changes to align with the state's expectations. We have done all that they have asked of us at this point."
 - Catherine Depercio was absent from the August meeting.
4. **Update on the Program-** The Readiness program has had a great start to the year. They currently have 17 students (4 partial day and 13 full). This is the first time in years that it has been almost a 50/50 boy/girl ratio. The majority of the class is 4 year olds (14 students). The first couple of weeks concentrate on getting into the routine. They do have a few field trips already planned: Eastford Public Library, Buell's Orchard, Creamery Brook bison farm, and the Eastford fire station. The class' volunteer schedule starts in October. Also in October there is a Preschool/Kindergarten curriculum information night planned.
5. **Program Report-** Mrs. Tamsin agrees there has been a smooth start. Kids were playing well and sharing on the first day. There is a new school social worker, Mrs. Bergin. The office is still waiting on income verification from a few parents. We are close to the 60% again this year. The loft that was purchased for preschool doesn't fit into the preschool room or K room. Its been offered to the library but again doesn't fit the space. Mrs. Tamsin is looking into options of places to send it because it's a good piece of furniture. It was asked if the item could it be sold? Another option is to find someone we can lend it to until one of the classrooms do have space. Jacki Budd is going offer to Union. If Union doesn't want it Heather will check into Chaplin. Camp Nahaco is also an option for a new location.
6. **Old Business-**
 - 6.1 **Flow Chart- See attached sheet**

Mrs. Tamsin asked the council to be thinking of ways we build that connection with families that do live in town and choose not to send their children. We also need to be sure that local families do know about our program and that they are on our mailing list far in advance of their children attending the program. Do we need a timeline set in place of when we open up registration

to local families and to the non-residents? Confidentiality has to be kept. Since this is such an important policy Mrs. Tamsin feels that when the time comes to right the policy it should be done by an attorney.

7. **Budget Report-** The Budget Report was shared with the council.

8. **New Business-**

8.1 **Review Student Health Services Policy-** In the first paragraph the program should be called "Eastford Readiness Initiative". Heather is going to have Mary Guillette and Mrs. Bergin take a look to see any of the state guidelines have changed. Nurse does not need to be capitalized throughout the document. The last 2 bullets are not "things". Take out the 5th bullet and add any missing information in the paragraph at the bottom. Last bullet will also be removed and the sentence added as a final statement in the policy.

9. **Citizen's Participation-** none

10. **Items For Next Meeting (October 5th, 2015)-**

