

Eastford's Readiness Council
Date: February 1, 2016
Eastford Elementary School
Unapproved Minutes

Members Present: Heather Tamsin, Terry Cote, Jen Barlow, Michelle Bibeault, Jenn Norman, Catherine DePercio, Christine Kopplin, Ashlyn Ellsworth, Janelle Morengo, Susan Shead, Jacki Budd

Members Absent: Robin Bibeault, Linda Loretz

Public: Jenny Gillett

1. **Audience of Citizens-** none
2. **Review Proposed Agenda-** accepted as is.
3. **Review Minutes from January–** Approved with the following changes: “Winter wonderland **community event**” “Social worker WILL BE the liaison” “**They will communicate with the board that the increase to the social workers hours will be funded by grant funds**”
4. **Update on the Program-** Mrs. Kopllin reported that we had the Winter Wonderland community event. Most students had family members that were present and there were a couple other families from the community. After the event a few families filled out registrations in the office. The class went to the Town library for a visit in January. PreK and K are doing a global play day on Wednesday February 3rd to encourage creative play. Kindergarten and PreK are also hosting their first after school activity next week with a Valentine craft, book and snack. The PreK classroom is excited to welcome a student teacher from QVCC, Gage Hebert. He is required put in 200 hrs.
5. **Program Report-** Mrs Tamsin reported to the council that the grant has been released. Also, registration has begun for the upcoming school year.
6. **Old Business-**
 - 6.1 **Outreach-** Mrs. Bibeault shared the brochure with the board. It is still in draft form. Once complete and ready for approval Mrs. Bibeault will email it out to the council for final review. The books that will be mailed to new moms have come in.
 - 6.2- **Review Standard Precautions:** The policy was approved with the following change: Add an * at the bottom with the green clean portion.
7. **Budget Report-** The Budget Report was shared with the council.
8. **New Business-**

8.1 The first reading of Kindergarten Transition plan and Emergency Transportation procedure:

Kindergarten Transition Plan: Under March:” kindergarten classroom and Plan a May or June event”. Under April and May “K” should be capitalized. Under January extra “s” on teacher. 2nd to last paragraph should be student’s (apostrophe). That first sentence could become 2 sentences one talking about K teacher going to pre k and one of the Pre k students going to K room.

Emergency Transportation Procedure: period added to end of first paragraph. Commas added: after premises in second paragraph, 1st bullet after unavailable, last bullet after file.

9. **Citizen’s Participation-** none

10. **Items For Next Meeting (March 7, 2016)-** Brochure, and possible report on the Needs assessment survey, update on the grant and registration