

Eastford's Readiness Council
Date: March 7, 2016
Eastford Elementary School
Unapproved Minutes

Members Present: Heather Tamsin, Terry Cote, Jen Barlow, Jenn Norman, Christine Kopplin, Ashlyn Ellsworth, Janelle Marengo, Robin Bibeault

Members Absent: Linda Loretz, Michelle Bibeault, Catherine DePercio, Susan Shead, Jacki Budd

Public: Gage Hebert, Karen Bergin, Carol McCombe

1. **Audience of Citizens-** none
2. **Review Proposed Agenda-** Cleaning Sanitizing and disinfecting crossed off the agenda and By Laws added.
3. **Review Minutes from February–** Mrs. Kopplin's name and Janelle Marengo's name were edited to the correct spelling.
4. **Update on the Program-** Mrs. Kopplin reported that the Readiness Program had a Friendship Fun activity with the Kindergarten class. There were very few preschoolers in attendance and the feedback was that it was a tough time of day for the preschoolers and their families. Dental screening was done and a lot more preschoolers participated than usual (13 in all). The class visited the public library and they have few more story times scheduled for the rest of the year. On March 2nd the school participated in Dr. Seuss' Read Across America. The preschool class shared some of their favorite books. Observation by EASTCONN was done on the 26th we received very good feedback. This Thursday the Preschoolers are hosting a Food Play assembly. This program was specifically selected by nutrition was something the parents requested more information about from the Needs Assessment Survey. This assembly is geared for the younger classes but Mrs. Tamsin decided to open it up to the whole school hoping to have some older kids act as mentors during the program. Next week Mrs. Kopplin will host Stories and Songs specifically for upcoming students.
5. **Program Report-** Mrs. Tamsin reported received 20 Needs Assessment Surveys back compared to 14 last year. Of those who handed in their survey and showed interest in the program 9 families haven't registered. The leading cause preventing people in participation is cost. As we reach out to these families we hope that once we explain the idea of the sliding scale this concern will be lessened. Areas that the parents showed interest: everyday math/reading, and speech/language development. Over all our program seems to be meeting the needs of our community.

Mrs. Tamsin gave an update on the grants progress. Mrs. Barlow is gathering collaborations, and Mrs. Tamsin is in the process of putting the info into the RFP.

On March 24th our Readiness Program is going to collaborate with Brooklyn in the morning for our professional development day and then afternoon our program staff will have a one on one meeting with Sheri Lambert from EASTCONN.

6. **Old Business-**

6.1 Outreach- Mrs. Bibeault sent the brochure after the feedback from the board. We are hoping to approve it so we can get it out for further registration inquiries. Somehow need to combine all the council info to one panel and then if there is empty room add some stats and/or list fieldtrips or other things that the program has done. It was suggested that a picture of the playground be added as that is something the parents always want to see.

6.2- Review Emergency Transportation and Transition Plan: A comma needs to be added after patient in second bullet of transportation policy.

Transition Plan: Accepted as is.

7. **Budget Report-** The Budget Report was shared with the council.

8. **New Business-**

8.1 The first reading of Goal: This was tabled to allow Mrs. Kopplin time to update the policy to reflect the new state standards.

9. **Citizen's Participation-** none

10. **Items For Next Meeting (April 4, 2016)-** Brochure, update on the grant and registration, the Goal and By Laws of the Readiness program, go over the rough draft of the grant.