

Received  
JUL 08 2016  
Town Clerk

Members present:

Bill Bradley, Beach Baywood, Brian Griffin, Chuck Lee, Chris Mayhew, Paul Oleszewski, Rick Torgeson, Jim Trowbridge

1. Call to Order  
Trowbridge called the meeting to order at 7:00 pm.
2. Seating of Alternates  
MOTION (Mayhew, Bradley): TO SEAT TORGESON AS A VOTING MEMBER. Unanimous.
3. Citizen's Participation  
On June 4, Boy Scout Jacob Belanger and team will re-plank the park picnic tables. They will build two new tables and stain all tables later, at a time not to interfere with Day Camp. Jacob provided a materials list. Trowbridge will check with Day on status of lumber pricing.
4. Approval of Minutes  
MOTION (Trowbridge, Baywood): TO APPROVE THE 5/4/2016 MINUTES. Unanimous.
5. Treasurer's Report  
Baywood reported a balance of \$25,274.61 as of 5/17/16, which includes \$12,990 in 2016 Day Camp receipts.  
MOTION (Mayhew, Griffin): TO ACCEPT THE TREASURER'S REPORT. Unanimous.  
  
FY 15-16 In-house Accounting/ Review: Trowbridge explained that the evolving format provides all Commissioners an opportunity for prompt inspection and full consideration of fiscal transactions. Quick resolution of any immediate questions and concerns could foster better efficiency.  
Last Green Valley Grant check: Eastford will deposit the check and cut a check to Woodstock for the same amount.  
Eversource shut-off: Woodstock Town Clerk Judy Walberg called Eversource on May 25 to address this. Eversource should not have required tax exemption recertification. That mandate doesn't apply to Nahaco (a municipal entity).  
Protocols for rentals, contracts, payments: Discussion focused on determining rental protocols and informing Commissioners of contract info.  
  
MOTION: (Lee, Oleszewski) TO DONATE \$50 TO THE CRYSTAL POND ASSOCIATION. Unanimous.
6. Volunteer Day Review  
Mayhew praised the effort put forth by the 50 volunteers. All were thanked. The Villager published Mayhew's article and pictures on May 6.
7. Assessment of Buildings  
On May 23 & 25, Day, Torgeson, and Trowbridge assessed several buildings in the upper park: Bldg #1, Arts & Crafts, Caretaker Cabin, Toilet Bldg, Shower Bldg, and the former CRO cabin. Torgeson distributed written assessments.  
Commissioners discussed adopting principles of end-use (or ultimate purpose). This would likely facilitate goal-oriented decision-making.
8. Fundamental Concepts/ Basis for Decisions  
Discussion was included in Item # 7, above.
9. Foundation/ Tax Exempt Status  
Torgeson remarked that several Eastford organizations are currently seeking 501(c)(3) status. He is tracking that process and will report back on developments. Trowbridge will seek info about fundraising through dovetailing into Woodstock's tax exempt status.
10. Maintenance & Management  
Landscaping: MOTION (Mayhew, Lee): TO AUTHORIZE BRADLEY TO SPEND UP TO \$250 ON LANDSCAPING. Unanimous.  
Caretaker: Trowbridge has informed Director Jen Larkin that Hanrahan can occupy the nurse's station during Day Camp, when not in use.  
Nahaco Woods: In mid March, Day, Lee, Mayhew, Oleszewski, Trowbridge, Steve Broderick and, later on, Bradley, walked the forest.  
Brush cutting: Bradley, Mayhew, Oleszewski, Torgeson, Trowbridge, Karen Mayhew, and Luke Trowbridge have cleared brush at the picnic area shoreline and Trout Pond embankment. Work took place on April 27, May 15, and May 20.  
Web site: Trowbridge will update Eastford's Nahaco website through Selectman Terry Cote.  
Eastford Building Supply: Trowbridge's letter authorizes Day, Mayhew, Torgeson, and Trowbridge to make purchases for Nahaco.  
Inspections: May 9, Micro Bac Labs - water; June 6, Allstate Fire Equip - fire extinguishers; June 6, Grease Busters - kitchen range.
11. Citizen's Participation  
None.
12. Adjournment  
MOTION (Mayhew, Griffin): TO ADJOURN AT 9:00 PM. Unanimous.

Respectfully submitted by Jim Trowbridge