

SCHOOL READINESS COUNCIL

Date: March 11, 2013

Eastford Elementary School

Minutes

Members Present: Jacki Budd, Linda Loretz, Terry Cote, Ashlyn Ellsworth, Michelle Bibeault, Chistine Kopplin, John Vitale, Susan Shead

Members Absent: Stephanie Bulan, Theresa Neely, Brenda Ford

1. **Audience of Citizens** - None
2. **Review of Proposed Agenda** – None
3. **Review minutes from the January 14, 2013 meeting** – The minutes were accepted as presented.
4. **Update on the program** – Christine Kopplin reported that there were a significant number of parents and students who attended the Valentines Day party. Ms. Kopplin reviewed the class assessment which indicated strengths in self direction and student independence and weaknesses in resolving conflict and identifying similar sounds.
5. **Program report and status update** – Dr. Vitale indicated that he will be submitting the NAEYC report noting that next year is our reaccreditation.
6. **Old business**
 - Policy review** – None
7. **Budget Report** – Dr. Vitale reported that as a result of our need to spend out tuition funds carried over from last year there is currently a significant surplus in the budget.
8. **New Business**
 - 8.1 **Material needed for next year** – Dr. Vitale indicated that he has asked Ms. Kopplin to identify items to be

purchased with the surplus in the budget. Ms. Kopplin identified several outdoor pieces of equipment that she would like to purchase.

- 8.2 Projected enrollment for next year** – Dr. Vitale reported that he currently has 15 students identified for the readiness program for next year. The council agreed to add additional space for a student moving in.
- 8.3 Needs assessment results** - Dr. Vitale reviewed the needs assessment results indicating a need for a continued part day and full school day program.
- 8.4 NAEYC Self study** – Dr. Vitale indicated that he has contacted EastConn to assist us with our reaccreditation for next year. Dr. Vitale indicated he was hoping to use some of the surplus in this year’s budget to support work on the reaccreditation.

9. Citizen’s Participation – None

10. Items of the next meeting (April 8, 2013) – Update on NAEYC self study. Update on purchases to utilize surplus.