

# **SCHOOL READINESS COUNCIL**

**Date: October 7, 2013**

**Eastford Elementary School**

**Approved Minutes**

**Members Present:** Michelle Bibeault, Terry Cote, Ashlyn Ellsworth, Christine Kopplin, Linda Loretz, John Vitale

**Members Absent:** Brenda Ford, Theresa Neely, Susan Shead, Stephanie Bulan, Jacki Budd

**Audience:** Robin Bibeault

1. **Audience of Citizens** – None
2. **Review of Proposed Agenda** – Dr. Vitale requested that the date for the next meeting be changed to November 4, 2013.
3. **Review minutes from the September 9, 2013 meeting** – The minutes were accepted.
4. **Update on the program** – Ms. Kopplin reported that five families have signed up for the parents' night that is coming up. Ms. Kopplin reported there have been two field trips, one to Buell's orchard and another trip to the Town library. Ms. Kopplin indicated that she is making good progress in preparing for the upcoming NAEYC re-accreditation using the electronic portfolio.
5. **Program report and status update** – Mrs. Loretz indicated that arrangements have been made to install the playground equipment purchased this summer.

**6. Old business**

- 6.1 Time of meetings** – It was agreed that the Council would move the next meeting to 6:00PM to see if this would improve attendance.
- 6.2 Policy – Orientation Checklists** – The Council approved the policy.
- 6.3 Policy – Eating Procedure** – The Council approved the policy.
- 6.4 By-Laws** – The Council approved the revised By-Laws.
- 6.5 New officer nominations** – The following officers were nominated: Ashlyn Ellsworth for Chairperson, Jacki Budd for Vice Chairperson and John Vitale for Secretary. These names will be presented to the selectmen for their consideration.

**7. Budget Report** – Dr. Vitale reviewed the tuition account.

**8. New Business** – None

**9. Citizen's Participation** – None

**10. Items for the next meeting (November 4, 2013) – 2014 Meeting Calendar**