

# **SCHOOL READINESS COUNCIL**

**Date: November 4, 2013**

**Eastford Elementary School**

**Unapproved Minutes**

**Members Present:** Michelle Bibeault, Jacki Budd, Terry Cote, Ashlyn Ellsworth, Christine Kopplin, Linda Loretz, Susan Shead, John Vitale

**Members Absent:** Brenda Ford, Theresa Neely, Stephanie Bulan

1. **Audience of Citizens** – None
2. **Review of Proposed Agenda** – None
3. **Review minutes from the October 7, 2013 meeting** –  
The minutes were accepted.
4. **Update on the program** – Ms. Kopplin indicated four families attended information night and five families attended the Books and Bagels morning. Ms. Kopplin stated that the Readiness class attended the Science program with the Kindergarten last week. Ms. Kopplin indicated that the playground installation is complete. Ms. Kopplin indicated that she has a number of parent volunteers that are coming in to assist.
5. **Program report and status update** – Dr. Vitale presented the need to complete an unmet needs report for the state. The Readiness Council reviewed the proposed report.
6. **Old business**

**6.1 Time of meetings** – It was agreed that the Council would stay with the 6:00PM time for meetings.

**6.2 New officer appointments** – Mrs. Cote reported that the following officers were appointed by the Selectmen: Ashlyn Ellsworth for Chairperson, Jacki Budd for Vice Chairperson and John Vitale for Secretary.

**7. Budget Report** – Dr. Vitale reviewed the tuition account.

**8. New Business**

**8.1 2014 Calendar of Meetings** – A proposed calendar of meetings for 2014 was presented. It was agreed to finalize the calendar at the next meeting.

**9. Citizen's Participation** – None

**10. Items for the next meeting (December 9, 2013)** – 2014 Meeting Calendar