

EASTFORD'S READINESS COUNCIL

Date: January 13, 2014

Eastford Elementary School

Unapproved Minutes

Members Present: Jacki Budd, Terry Cote, Ashlyn Ellsworth, Christine Kopplin, Michelle Bibeault, Janelle Marengo, Susan Shead, Linda Loretz, John Vitale

Members Absent: Brenda Ford, Theresa Neely, Stephanie Bulan

Public: Robin Bibeault

1. **Audience of Citizens** – Robin Bibeault indicated a willingness to serve on the Eastford Readiness Council.
2. **Review of Proposed Agenda** – Dr. Vitale requested that three items be added to the agenda. The three items were the Needs Assessment Survey, Need to update the Council's Strategic Plan and Policy Preschool Assessment of Children. The Council agreed to add these new items under New Business.
3. **Review minutes from the December 9, 2013 meeting** – The minutes were accepted.
4. **Update on the program** – Ms. Kopplin indicated she would be taking a Webinar on the Preschool Standards. Ms. Koplun indicated she was in the process of completing the staff survey and noted that the NAEYC portfolio is going well.
5. **Program report and status update** – Mrs. Loretz indicated that it was her understanding that Connecticut

did not get the Race to the Top grant which could have impacted the Readiness program by requiring a license from the Health Department. Dr. Vitale reported on the new State Policies which he agreed to email to all members.

6. Old business

6.1 Membership – Dr. Vitale reported that he sent a letter to Brenda Ford and Stephanie Bulan, thanking them for their service and asking them to contact the school if they wished to continue on the Council. Dr. Vitale indicated they have not contacted him and suggested that they be discontinued as Council members. Everyone was in agreement that they be discontinued at this time.

7. Budget Report – Dr. Vitale reviewed the tuition account.

8. New Business –

8.1 Needs Assessment Survey- Dr. Vitale presented the Survey used last year with the dates updated. The Council reviewed the Survey and agreed to change the return date to February 10, 2014.

8.2 Update on the Council's Strategic Plan- Dr. Vitale presented an email from Ms. Budd indicating we had not revised the Strategic Plan in two years. It was agreed that Dr. Vitale would email out the last Strategic Plan and this would be an agenda item for the next meeting.

8.3 Policy Preschool Assessment of Children – Ms. Kopplin presented a proposed revised policy on preschool assessment of children. The Council suggested some changes to the policy which it

was agreed would be reviewed at the next Council meeting.

9. Citizen's Participation – None

**10. Items for the next meeting (February 10, 2014) - Needs Assessment Survey results, Strategic Plan, and Policy
Preschool Assessment of Children.**