

# **EASTFORD'S READINESS COUNCIL**

**Date: May 12, 2014**

**Eastford Elementary School**

**Unapproved Minutes**

**Members Present:** Jacki Budd, Terry Cote, Susan Shead, Janelle Marengo, Christine Kopplin, Linda Loretz, John Vitale

**Members Absent:** Theresa Neely, Janelle Marengo, Ashlyn Ellsworth, Robin Bibeault

**Public:** Shari Tenowchek

- 1. Audience of Citizens**
- 2. Review of Proposed Agenda** – Ms. Budd asked that the 2014-2015 Strategic Plan and Goals be added to the agenda under New Business. The Council agreed.
- 3. Review minutes from the April 7, 2014 meeting.** – The minutes were accepted as amended to include Janelle Marengo as being absent.
- 4. Update on the program** – Dr. Vitale reported that the next field trip for the class is on May 13<sup>th</sup> to the Town Library. On May 15<sup>th</sup> the class will be having lunch with the Kindergarten class in the gym. There will be a field trip to the Southwick Zoo on May 20<sup>th</sup> and the class will be going to the Hyde Cultural Center on May 23. May 27<sup>th</sup> is the Preschool and Kindergarten orientation.
- 5. Program report and status update** – Dr. Vitale indicated the Readiness Grant Application is completed and will be

delivered next Wednesday. The Readiness Council approved the Readiness Grant Application and submittal of the grant. Dr. Vitale indicated that the Readiness Renewal Material will be completed tomorrow and reviewed by our consultant. Mrs. Loretz indicated she has met with the Fire Marshall who had a number of recommendations for the Preschool room.

## **6. Old business**

**6.1 Bushes in the play area** – Mrs. Loretz stated the trees along the edge of the play area have been trimmed.

**6.2 School Readiness Grant Application**-The application was discussed and the Council supported submitting the grant application.

## **7. Budget Report** – Dr. Vitale reviewed the Readiness Account.

## **8. New Business** –

**8.1 Readiness fund expenditure proposal**-It was agreed that Ms. Ternowchek would work with Mrs. Kopplin in developing a proposal for the next meeting.

**8.2 Approval of revised Toileting Policy and Diapering Procedures Policy**- The Council reviewed and approved both policies.

**8.3 Family survey**- The Council reviewed the results of the Family survey and developed an action plan for any item that received below 80%. Dr. Vitale will type up the plan for the next meeting.

**8.4 2014-2015 Strategic Plan and Goals-** Mrs. Budd presented the initial draft of the Plan for the Council's review. Mrs. Budd indicated she would add the action plan information once it was complete to the Strategic Plan and Goals.

**9. Citizen's Participation – None**

**10. Items for the next meeting (June 9, 2014) –**Readiness Funds expenditure proposal, Family Survey Action Plan and the 2014-2015 Strategic Plan and Goals were items identified for the next Council meeting.