

EASTFORD'S READINESS COUNCIL

Date: September 8, 2014
Eastford Elementary School
Unapproved Minutes

Members Present: Ashlyn Ellsworth, Terry Cote, Theresa Neely, Susan Shead, Jacki Budd, Christine Kopplin, Linda Loretz, Robin Bibeault, John Vitale, Heather Tamsin

Members Absent: Janelle Marengo, Michelle Bibeault

Public: None

1. Audience of Citizens

2. Election of Officers- Ms. Cote nominated Ms. Ellsworth as Chairperson, Seconded by Ms. Budd, all in favor.

Ms. Budd nominated Ms. Neely as the Vice chairperson, Seconded by Ms. Cote, all in favor. Ms. Budd nominated the Council Liaison as the Secretary, Seconded by Ms. Bibeault, all in favor.

3. Review of Proposed Agenda – It was agreed that 9.1 would be changed from Family Program Coordinator to Eastford Council Liaison

4. Review minutes from the June 9, 2014 meeting. – The minutes were accepted as presented.

5. Update on the program – Mrs. Kopplin indicated that all parents attended the meet and greet. Mrs. Kopplin stated there are currently 13 full day students and 3 part day students. Mrs. Kopplin indicated she will be scheduling a parents' night to go

over the new early childhood standards. Mrs. Kopplin reported that there are currently 10 parent volunteers.

6. Program report and status update – Dr. Vitale reported there were no state meetings during the summer with the next meeting being later this month. Ms. Tamsin indicated that she currently qualifies as the Early Childhood Administrator.

7. Old business- None

8. Budget Report – Dr. Vitale reviewed the Readiness Account.

9. New Business –

9.1 Readiness Council Liaison- The job description for the Liaison was reviewed and approved. It was agreed that the salary would be \$500 per month. It was agreed that the opening would be posted for two week and applicants should submit a cover letter and resume by September 26, 2014.

10. Citizen's Participation – None

11. Items for the next meeting (October 6, 2014)- Selection of the Liaison, Parent Recruitment, Board Presentation