

EASTFORD SCHOOL DISTRICT
Eastford, Connecticut

JOB DESCRIPTION

TITLE: Coach, Middle School

QUALIFICATIONS: Demonstrated ability to organize student activities
Demonstrated knowledge and interest in the sport
Demonstrated interpersonal skills
Appropriate State Certification

REPORTS TO: Athletic Coordinator, Building Principal

JOB GOAL: The coach supervises try-outs, practices and games and adheres to appropriate recommendations of the Connecticut Middle Level School Interscholastic Athletic Board of Control (Connecticut Association of Schools)

Responsibilities of Middle School Coach include but are not limited to:

1. Provides an appropriate athletic program for middle school students.
2. Attends pertinent regional meetings regarding schedules and planning.
3. Submits a roster of potential players to the athletic coordinator and school nurse to ensure that mandated physicals are up-to-date.
4. Organizes and supervises try-outs if determined they are necessary.
5. Submits requests for materials and first aid supplies that will be needed for the season.
6. Collaborates with the principal to establish a practice schedule.
7. Distributes an updated Eastford Elementary School Sports Handbook and other information from the principal's office to all players. It is also the coach's responsibility to enforce guidelines that are set forth in these publications.
8. Keeps the athletic coordinator and principal informed of the progress of the team and any unusual incidents that occur during practices and games.
9. Supervises students from the time that practices/games begin until students are met by a parent, guardian, or other designated adult.
10. Advises the office about bus schedules, especially those that relate to canceled or rescheduled games.
11. Performs any pertinent duties as assigned by administration.

TERMS OF EMPLOYMENT: Annual appointment in accordance with the budget

EVALUATION: Annually in accordance with state statutes

May 17, 2010