

Town of Eastford
Building Committee
Minutes
Thursday, June 18, 2019
7:00PM

Present: Garry Carabeau, Tom DeJohn, Rob Ellsworth, Christine Hustus (BOE guest), Donna Leake (Superintendent), Mark Sheldon (8:00PM), Paul Torcellini, Rob Torcellini

1. Call to Order
 - Donna Leake called the meeting to order at 7:10PM.
 - Donna requested the appointment of a chair for the committee.
 - The committee unanimously appointed Paul Torcellini as chair. Paul accepted the position.
2. Introductions
 - Donna introduced herself to committee members.
 - All others knew each other.
3. Status and needed repair
 - Donna briefly described the situation with the boiler that resulted in the need for the repair project.
 - Paul shared and discussed with committee members the Summary of the Heating Plant Status dated June 18, 2019. (attached)
 - EMCOR Proposal Number Q404I484435 REV1 was shared and discussed. (attached)
 - Motion: (Ellsworth/Carabeau) To recommend the approval of EMCOR Proposal Number Q404I484435 REV1 based on the preparation and the logic that was invested in the development of this proposal. Motion passed unanimously.
4. Next steps and meeting dates
 - Rob Torcellini agreed to contact the Selectmen to convene a special meeting on Friday, June 21, 2019 concerning the use of the money in the Municipal Reserve Fund Account.
 - The balance remaining in the BOE 2018-19 budget, after all outstanding costs are addressed, (estimated at \$20,000-\$26,000) will be applied to the deposit requested by EMCOR. Donna was to contact EMCOR to determine if there was any flexibility in the deposit amount.
 - Rob Ellsworth and Paul Torcellini plan to meet with EMCOR in July to review the scope of the project. All members of the committee will be noticed and invited to attend.
 - The next meeting of the Building Committee is scheduled for Monday, July 15 at 7:00PM.
5. Adjournment
 - The meeting adjourned at 8:15PM.