

Town Roof Committee  
December 21, 2021  
Minutes

1. The meeting was called to order at 5:30 PM by S. Bowen.  
Present: R. Ellsworth (Chair), S. Bowen, P. Torcellini, J. Trowbridge, D. Richards (First Selectman), D. Leake (Superintendent)
2. The committee made the following decisions:
  - a. To submit a State Construction Grant
  - b. To develop an RFP for an architect. The cost of the architect will be paid by the BOE. The date for submitting an RFP is January 13, 2022 at 12:00 PM.
  - c. To place an ad for an architect in the local paper and on the EES website. Committee members will seek out other sources for distributing the ad.
3. The meeting was adjourned at 6:09 PM. The next meeting of the Town Roof Committee will be on January 13, 2022 at 5:30 PM.