

Town Roof Committee Meeting  
March 21, 2022  
Minutes

1. R. Ellsworth called the meeting to order at 5:31 PM.  
Present: R. Ellsworth (Chair), S. Bowen, P. Torcellini, J. Trowbridge, D. Richards (First Selectman), P. Jorgensen (architect), M. Chambers (architect), D. Leake (Superintendent)
2. MOTION: (S. Bowen/R. Ellsworth) To approve the minutes from the February 8, 2022 and February 10, 2022 Town Roof Committee meetings. Motion passed unanimously.
3. P. Jorgensen provided an update on the:
  - a. Status of state grant application
  - b. Schedule look ahead this month to early next
  - c. Preparation of construction documents by architect, while awaiting grant commitment
  - d. Preparation of grant forms for upcoming plan completion review (PCR) meeting with the state
  - e. Status of the PV project.
4. There was a discussion of current and upcoming invoices. It was decided that P. Jorgensen would request that Silver/Petrucci redo the contracts such that the amount approved by the BOE would be invoiced and paid by the end of this budget year, after which the remaining invoices would be charged to the Town. This redo of contracts would not change the amount originally committed to S/P by the BOE or the total amount committed for the project by the Town. The BOE portion is already approved. A contract for the Town portion to date will need to be approved.  
MOTION: (R. Ellsworth/P. Torcellini) To recommend that the Board of Selectmen engage in a contract with Silver/Petrucci and Associates in the amount of \$25,300. This amount will cover costs for design and construction services.  
Motion passed unanimously
5. R. Ellsworth adjourned the meeting at 6:05 PM.