

Town of Eastford
Town Roof Committee
Tuesday, January 11, 2024

Minutes

- I. R. Ellsworth called the meeting to order at 5:22 PM.

Present: R, Ellsworth (Chair), S. Bowen, (member), P. Torcellini (member), J. Trowbridge (member), D. Leake (Superintendent), M. Chambers (architect)
- II. The committee reviewed and approved minutes from October 16, 2023

A motion was made to approve the October 16, 2023 minutes. (S. Bowen/ J. Trowbridge) Motion passed unanimously.
- III. The committee discussed the status of the PV Project.

The project is complete, but the Eversource commitment letter has not yet been received.
- IV. The committee discussed Payment Application #3 from J.E. Shea Electric.

A motion was made to recommend to the BOS the payment of Payment Application #3 in the amount of \$1932.30. The balance will be paid upon final completion of project and paperwork. (S. Bowen/ J. Trowbridge) Motion passed unanimously.
- V. The committee will meet again when the Eversource agreement is received, and all the remaining paperwork is completed.
- VI. A motion was made to adjourn the meeting at 5:30 PM. (J. Trowbridge/S. Bowen) Motion passed unanimously.