

Eastford Policy Committee
Meeting Minutes
April 27, 2026

L. Barlow (chair) called the meeting to order at 7:12 PM

Present: L. Barlow (chair), D. Leake (Superintendent)

1. Policy 3240, Tuition Fees: This is not a mandatory policy. In the discussion, L. Barlow noted policy 5118, Non-Resident Students, addresses the protocols for accepting and setting the tuition rates for non-resident students. Therefore, the Policy Committee is recommending that the BOE repeal Policy 3240.
2. Policy 3113, Relations with Vendors: This is not a mandatory policy. On our attorney's recommendation and given the most important section of our current policy is contained in Policy 3280, Gifts, Grants and Bequests, the Policy Committee is recommending that the BOE repeal Policy 3113.
3. Policy 3250, Student Materials Fees: This is not a mandatory policy. Although not mandatory at a policy level, the committee recommends that this policy be maintained and that the reference to Connecticut General Statute Sec. 1-15 be removed given it is not relevant to this policy.
4. Policy 3231, Medical Reimbursement for Special Education: This is not a mandatory policy. After reviewing the sample policy from C.A.B.E., the Policy Committee is recommending that the BOE maintain the current policy 3231 with the addition of the highlighted section of the C.A.B.E. model policy, CP3231 Medicaid.
5. Policy 3326.1, Paying for Goods and Services: payroll: This is not a mandatory policy. The Committee recommends that the BOE maintain the policy since it does provide the payroll procedure that is used in the Eastford School District. The current policy needs to be edited to include the written word edits added to the original policy and the name should be changed to 'Payroll Procedures and Authorized Signatures'. In addition, since clarification was requested regarding the signatory responsibilities of the BOE, the Superintendent was asked to contact the Town leadership. Additional clarification of language, consistent with Town protocols, was suggested by C.A.B.E. to clarify the signatory responsibilities moving forward. This additional language will be shared with the BOE at its meeting on May 14.
6. Policy 3330, Code of Conduct for Procurement Under a Federal Award: This is a mandatory policy. The Committee recommends that the BOE modify the current policy in accordance with the red-lined version provided by Shipman and Goodwin.
7. The meeting was adjourned at 7:35 PM.
8. The next meeting date is June 2, 2026 at 7:00 PM.